

Fanshawe College

FIRST: Fanshawe Innovation, Research, Scholarship, Teaching

Documentation (Approvals etc...)

Esthetics

2016

AES2 Curriculum Modification for 2017-18



Fanshawe College

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CURRICULUM MODIFICATION REQUEST FORM

COURSE OR PROGRAM CURRICULUM "RATIONALE FOR CHANGE"

Program Requiring Changes

Program Title: Esthetics		
Program Number: AES2	Date Submitted: 11/1/2016	
Dean responsible for program: Susan Cluett	Chair: Donna Derer	
Credential Provided: <input type="checkbox"/> Declaration of Academic Achievement <input checked="" type="checkbox"/> Local Certificate <input type="checkbox"/> Ontario College Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Grad Certificate <input type="checkbox"/> Degree <input type="checkbox"/> Apprenticeship		
Program Intakes: <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S Other:	Catalogue Year(s) Impacted: 2017-2018	
Residency Requirement: <input checked="" type="checkbox"/> Met or <input type="checkbox"/> Not Met	Date of Last Program Review: Click here to enter a date.	
<i>I have read the reasons for the change and...</i>		<i>Signature and date</i>
Dean of Faculty (responsible for program):	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	 Dec 8/16
Dean of Faculty (impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Dean of Faculty (impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Senior Vice President Academic (required for major changes and late DAs):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Director, Centre for Academic Excellence:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	 Dec 16/16
Office of the Registrar:	<input type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	

Please answer each of the questions below, if applicable. Missing or incomplete information may delay review of the proposed changes.

1.0 Describe proposed change(s). Complete Appendix A (if necessary) and amend SDAR (Refer to Appendix C). Split the 90 hour skin care course into two 45 hour courses. We were asked to do this because these courses are popular with high school students for dual credit and 90 hours is too long for the dual credit program. We want to offer it as an optional choice.

2.0 Reason/Rationale for Changes

2.1 The reason for the change is based on:

- A recent program review
- College Advisory Committee feedback
- Program Advisory Committee feedback
- Student feedback
- KPI results
- Accreditation or other regulatory requirements
- Shared curriculum
- Trends in the field/industry
- Other (please describe): Supports the dual credit program

2.2 Does the change support the College's Strategic Framework (mission, vision, values)?

- Yes
- No (If no, please explain)

2.3 What strategic goal(s) does the proposed change support?

- Goal 1 - Enrolment growth
- Goal 2 - Flexible delivery options
- Goal 3 - Premier student experience
- Goal 4 - Sustainable College life

3.0 Students

3.1 Will the change affect the cost of the program for students?

- Yes
- No

3.2 If yes, there will be an additional cost for:

- Materials (Include details):

- Equipment (Include details):
- Other (Please describe): There would be two admin fees instead of one.

4.0 Program Learning Outcomes

4.1 Will the proposed change meet the Program Vocational Learning Outcomes? (Complete Appendix B and mark the changes in the mapping [e.g. red font])

- Yes
- No

4.2 Are there any implications related to progression because of pre-requisite courses (and/or co-requisite courses)?

- No
- Yes (If yes, please explain)

5.0 Relationships with Other Programs

5.1 Are any of the courses impacted by the change provided by another School (e.g., SLLS, LKSB) and/or delivered at another campus?

- No
- Yes

5.2 What Schools/Campuses will be impacted by the proposed change?

- School of Information Technology
- Lawrence Kinlin School of Business
- School of Tourism and Hospitality
- School of Health Sciences
- School of Human Services
- School of Nursing
- School of Public Safety
- School of Contemporary Media
- School of Design
- School of Language and Liberal Studies
- Norton Wolf School of Aviation Technology
- School of Applied Sciences and Technology
- Donald J. Smith School of Building Technology
- School of Transportation Technology
- Continuing Education
- Simcoe/Norfolk Regional Campus
- St Thomas/Elgin Regional Campus
- Woodstock/Oxford Regional Campus
- Huron/Bruce Regional Sites

5.3 Will the change affect pathway agreements (e.g., bridging, articulations, laddering, advanced standing) with other Fanshawe program(s) and/or other institution(s)? (Refer to the pathway agreements listed here: <http://transferagreements.fanshawec.ca/>)

No

Yes (If yes, indicate when you will notify the other Fanshawe program(s) and/or other institution(s) and the Pathways Coordinator in the Centre for Academic Excellence of the change)

5.4 If this program is a Co-Operative Education program, will the proposed change impact Co-op?

No

Yes (If yes, consult with the Co-op office prior to submission)

6.0 Resource Implications of Proposed Changes

6.1 Will the proposed change have staffing implications?

No

Yes (If yes, please explain)

6.2 Will the proposed change impact any of the Enabling areas?

No

Yes (If yes, please explain)

6.3 Will the proposed change affect space and/or technology requirements?

No

Yes (If yes, please explain)

7.0 General College Requirements

7.1 Are changes consistent with Colleges policies?

Yes

No (If no, please explain)

7.2 Indicate:

i) Total program hours before proposed change: _____ 420

ii) Total program hours after proposed change: _____ 420

iii) Level(s) in which the proposed change(s) occurs: _____ 1

7.2.1 Are the total program hours consistent with the requirements as listed below?

Yes

No (If no, please explain)

Local Certificate - 300 hours	Ontario College Certificate - 600 hours
Diploma - 1200 to 1400 hours	Advanced Diploma - 1800 to 2000 hours
Graduate Certificate - 600 hours	

7.3 Will the program meet the General Education requirements (Policy 2-B-02) as listed below?

- No
 Yes

Local Certificate, Ontario College Certificate and Graduate Certificate - none required)	Diploma - 3 required (minimum of 1 must be an elective)	Advanced Diploma - 4 required (minimum of 2 must be electives)
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7.4 Will the program have 25% distinct curriculum to meet the Residency Requirement of 25% credit units? Consider all pathway agreements (e.g., bridging, internal articulations, laddering, advanced standing) with other Fanshawe programs and/or other institutions.

- No
 Yes

Note: In accordance with POLICY NUMBER: 2-B-17 Graduation from Approved College Programs

...to be eligible for any College Credential a student must be enrolled and complete at least 25% of that program's credit units at Fanshawe College, unless stipulated differently by other approving bodies such as the Postsecondary Education Quality Assessment Board (PEQAB).

APPENDIX A: PROPOSED CURRICULUM MODIFICATION

Course Code	Existing DA Courses	Total Hours	Total Credits	Describe proposed changes	Course Code	Proposed DA Courses	Total Hours	Total Credits
Level 1								
AEST-1046	Skin Care	90	6	leave in DA but provide second option of 2 x 45 hour courses	AEST-1052	Skin Care 1	45	3
					AEST-1053	Skin Care 2	45	3
TOTAL		90	6		TOTAL		90	6
Level 2								
TOTAL		0	0		TOTAL		0	0
Level 3								
TOTAL		0	0		TOTAL		0	0
Level 4								
TOTAL		0	0		TOTAL		0	0
Level 5								
TOTAL		0	0		TOTAL		0	0
Level 6								
TOTAL		0	0		TOTAL		0	0

PROGRAM TOTAL 90 6

PROGRAM TOTAL 90 6

Degree Audit Report

Catalog: 2017/2018

Program: AES2
Department: OXF - Woodstock/Oxford Campus
Academic Level: CE
CCD: 6 - Locally Determined-Min 300 Hrs
Credential: Certificate

Name: Esthetics

Grade Scheme: LG2
Major: AES2 - Esthetics
Co-Op Indicator: N/A

Div: CED - Faculty of Regional & Continuing Ed

Academic Program Requirement

Total Credits: 28.00 **Residency Reqmt:** 7.00
GPA Requirement: 2.000 **Residency Reqmt GPA:** 2.000
Minimum Grade: D

Academic Requirement: AES2.17 Esthetics

Major: AES2
Grade Scheme: LG2
Minimum GPA: 2.000
Minimum Grade:

Subrequirement: Level 1


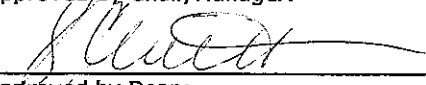
Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
AEST-1040	Professional Basic Manicure/Spa Manicure	60.00	4.00	
AEST-1041	Professional Pedicure/Spa Pedicure	60.00	4.00	
AEST-1042	Esthetics-Waxing	45.00	3.00	
AEST-1043	Esthetics Make-Up Artistry Level 1	45.00	3.00	
AEST-1046	Skin Care	90.00	6.00	
AEST-1045	Esthetics Body Care	90.00	6.00	
BUSI-1097	Spa Business-Intro	30.00	2.00	

→ see over for change

Subrequirement: Program Residency

Students Must Complete a minimum of 7 credits in this program at Fanshawe College to meet the Program Residency requirement and graduate from this program


 Approved By, Chair/Manager:

 Approved by Dean:

 General Education Approved By(as appropriate):

OXF Nov 1/16
 Department and Date:
 Dec 8/16
 Date:

 Date:

TJ
 DEC 16/16

Take one of the following groups:

Group 1:

AEST-1046	Skin Care	90.00	6.00
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Group 2:

AEST-1052	Skin Care 1	45.00	3.00
AEST-1053	Skin Care 2	45.00	3.00