




CURRICULUM MODIFICATION REQUEST FORM

COURSE OR PROGRAM CURRICULUM "RATIONALE FOR CHANGE"

Program Requiring Changes

Program Title: Occupational Health and Safety Certificate		
Program Number: OHS2	Date Submitted: 7/15/2020	
Dean responsible for program: Pam McLaughlin	Assoc Dean: Mark Hunter	
Credential Provided: <input type="checkbox"/> Declaration of Academic Achievement <input type="checkbox"/> Local Certificate <input checked="" type="checkbox"/> Ontario College Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Grad Certificate <input type="checkbox"/> Degree <input type="checkbox"/> Apprenticeship		
Program Intakes: <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S Other:	Catalogue Year(s) Impacted: 2020/21	
Residency Requirement: <input checked="" type="checkbox"/> Met or <input type="checkbox"/> Not Met	Date of Last Program Review: Click here to enter a date.	
<i>I have read the reasons for the change and...</i>		<i>Signature and date</i>
Dean of Faculty (Lead program):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Dean of Faculty (Affiliate program-impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Dean of Faculty (Affiliate program-impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Senior Vice President Academic (required for major changes and late DAs):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Director, Centre for Academic Excellence:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	 August 4, 2020
Office of the Registrar:	<input type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	
Notes:		

Please answer each of the questions below, if applicable. Missing or incomplete information may delay review of the proposed changes.

1.0 Describe proposed change(s). Complete Appendix A (if necessary) and amend SDAR (Refer to Appendix C).

2.0

Occupational Health and Safety is an Ontario College Certificate currently offered on an online, part-time basis. The program is associated with the School of Public Safety (formerly with the School of Applied Science and Technology) and includes program-specific courses, Fanshawe courses from other programs/Schools, and several Ontario Learn courses. To graduate, students must complete five mandatory courses and two electives. Total program hours range from 286 to 306 (depending on the electives chosen), which is half of the 600-hour minimum outlined in the Framework for Programs of Instruction for Ontario College Certificates. The program curriculum is not currently aligned with the Canadian Registered Safety Technician (CRST) credential offered by the Board of Canadian Registered Safety Professionals (BCRSP).

The proposed new degree audit for the Occupational Health and Safety program is a redevelopment of the current Occupational Health and Safety Ontario College Certificate. The key updates are as follows:

- alignment with the CRST competency framework
- inclusion of only Fanshawe-owned courses
- increase in hours to comply with the Framework for Programs of Instruction
- addition of full-time offering as well as part-time offering (all delivery online)

At this time, these two courses will be added to the current degree audit for the Fall, to initialize the alignment with the CRST competency framework.

Reason/Rationale for Changes

2.1 The reason for the change is based on:

- A recent program review
- Program Advisory Committee feedback
- Student feedback
- KPI results
- Accreditation or other regulatory requirements (2019 competency revision by the CRST)
- Shared curriculum
- Trends in the field/industry
- Other (please describe):

2.2 Does the change support the College's Strategic Framework (mission, vision, values)?

- Yes
- No (If no, please explain)

2.3 What strategic goal(s) does the proposed change support?

- Goal 1 – Enhance innovative practices for exceptional student learning
- Goal 2 – Manage enrolment growth
- Goal 3 – Optimize use of resources
- Goal 4 – Build sustainable sources of alternative revenue

3.0 Students

3.1 Will the change affect the cost of the program for students?

- Yes
- No

3.2 If yes, there will be an additional cost for:

- Materials (Include details):
- Equipment (Include details):
- Other (Please describe): increase in the number of courses

4.0 Program Learning Outcomes

4.1 Will the proposed change meet the Program Vocational Learning Outcomes? (Complete Appendix B and mark the changes in the mapping [e.g. red font])

- Yes
- No

4.2 Are there any implications related to progression because of pre-requisite courses (and/or co-requisite courses)?

- No
- Yes (If yes, please explain)

5.0 Relationships with Other Programs

5.1 Are any of the courses impacted by the change provided by another School (e.g., SLLS, LKSB) and/or delivered at another campus?

- No
- Yes

5.2 What Schools/Campuses will be impacted by the proposed change?

- Lawrence Kinlin School of Business

- School of Information Technology
- School of Contemporary Media
- School of Design
- School Digital and Performing Arts
- School of Tourism, Hospitality and Culinary Arts
- School of Community Studies
- School of Health Sciences
- School of Nursing
- School of Public Safety
- Donald J. Smith School of Building Technology
- Norton Wolf School of Aviation Technology
- School of Applied Sciences and Technology
- School of Transportation Technology and Apprenticeship
- School of Language and Liberal Studies
- English Language Institute
- London South Campus
- Simcoe/Norfolk Regional Campus
- St Thomas/Elgin Regional Campus
- Woodstock/Oxford Regional Campus
- Huron/Bruce Regional Sites

5.3 Will the change affect pathway agreements (e.g., bridging, articulations, laddering, advanced standing) with other Fanshawe program(s) and/or other institution(s)?
(Refer to the pathway agreements listed here: <http://transferagreements.fanshawec.ca/>)

- No
- Yes (If yes, indicate when you will notify the other Fanshawe program(s) and/or other institution(s) and the Pathways Coordinator in the Centre for Academic Excellence of the change)

5.4 If this program is a Co-Operative Education program, will the proposed change impact Co-op?

- No
- Yes (If yes, consult with the Co-op office prior to submission)

6.0 Resource Implications of Proposed Changes

6.1 Will the proposed change have staffing implications?

- No
- Yes (If yes, please explain)

6.2 Will the proposed change impact any of the Enabling areas?

- No

Yes (If yes, please explain)

6.3 Will the proposed change affect space and/or technology requirements?

No

Yes (If yes, please explain)

7.0 General College Requirements

7.1 Are changes consistent with Colleges policies?

Yes

No (If no, please explain)

7.2 Will the program meet the General Education requirements (Policy A126) as listed below?

(not applicable)

No

Yes

Local Certificate, Ontario College Certificate and Graduate Certificate - none required)	Diploma - 3 required (minimum of 1 must be an elective)	Advanced Diploma - 4 required (minimum of 2 must be electives)
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7.3 Will the program have 25% distinct curriculum to meet the Residency Requirement of 25% credit units? Consider all pathway agreements (e.g., bridging, internal articulations, laddering, advanced standing) with other Fanshawe programs and/or other institutions.

No

Yes

Note: In accordance with POLICY NUMBER: A122 Graduation from Approved College Programs

...to be eligible for any College Credential a student must be enrolled and complete at least 25% of that program's credit units at Fanshawe College, unless stipulated differently by other approving bodies such as the Postsecondary Education Quality Assessment Board (PEQAB).

7.4 Indicate:

i) Total program hours before proposed change: 306-286 (depending on electives)

ii) Total program hours after proposed change: _396

iii) Level(s) in which the proposed change(s) occurs: _____n/a_

7.4.1 Are the total program hours consistent with the requirements as listed below?

Yes

No (If no, please explain) _ once the ministry documentation is completed the full 11 courses will meet the 600 hours

Local Certificate - 300 hours	Ontario College Certificate - 600 hours
Diploma - 1200 to 1400 hours	Advanced Diploma - 1800 to 2100 hours
Graduate Certificate - 600 hours	DOAA - less than 200 hours

APPENDIX A: PROPOSED CURRICULUM MODIFICATION

Course Code	Existing DA Courses	Total Hours	Total Credits	Describe proposed changes	Course Code	Proposed DA Courses	Total Hours	Total Credits
SFTY-6002	Occupational Health & Safety Legislation	45	3	add	SFTY-1076	OHS Applied Safety Fundamentals 1	45	3
SFTY-3003	Safety Administration	36	3	add	SFTY-1077	OHS Auditing	45	3
SFTY-3004	Hazard Management	45	3					
MGMT-3042	Training & Development	45	3					
SFTY-3002	Occupational Hygiene	45	3					
TOTAL		216	15					
Electives								
	Take 2 of the following							
SFTY-1050	Health and Safety Management Systems	45	3					
MGMT-3007	Organizational Behaviour	45	3					
SFTY-1018	Ergonomics	42	3					
EMGT-5001	Emergency Management	28	2					
ENVR-1025	Environmental Management Intro	45	3					
TOTAL		varies	14		TOTAL		0	0
Level 4								
TOTAL		0	0		TOTAL		0	0
Level 5								
TOTAL		0	0		TOTAL		0	0
Level 6								
TOTAL		0	0		TOTAL		0	0

PROGRAM TOTAL 216 29

PROGRAM TOTAL 585 0

Degree Audit Report

Catalog: 2020/2021

Program: OHS2
Department: PSF - Public Safety
Academic Level: PS
CCD: 7 - 2AcadSem/600-700 hrs
Credential: Ontario College Certificate

Grade Scheme: LG2
Major: OHS2 - Occupational Health & Safety
Co-Op Indicator: N/A

Name: Occupational Health and Safety

Div: FHS - Fclty of Hlth, Comm St, Public Sfty

Academic Program Requirement

Total Credits: 20.00
GPA Requirement: 2.00
Minimum Grade: D

Residency Reqmt: 5.00
Residency Reqmt GPA: 2.00

Academic Requirement: OHS2.20 Occupational Health & Safety

Major: OHS2
Grade Scheme: LG2
Minimum GPA: 2.00
Minimum Grade:

Subrequirement: Level 1

Group 1

TAKE ALL OF THE FOLLOWING MANDATORY COURSES:

		Total	Total	GE
		Hours	Credits	
SFTY-6002	Occupational Health & Safety Legislation	45.00	3.00	
SFTY-3003	Safety Administration	36.00	3.00	
SFTY-3004	Hazard Management	45.00	3.00	
MGMT-3042	Training & Development	45.00	3.00	
SFTY-3002	Occupational Hygiene	45.00	3.00	

+ SFTY-1077 OHS Auditing 45 3.0
+ SFTY-1076 Applied Safety Fundamentals 1 45 3.0

Group 2

TAKE 2 OF THE FOLLOWING COURSES: SFTY-1050 MGMT-3007 SFTY-1018 EMGT-5001 ENVR-1025

		Total	Total	GE
		Hours	Credits	
SFTY-1050	Health & Safety Management Systems	45.00	3.00	
MGMT-3007	Organizational Behaviour	45.00	3.00	
SFTY-1018	Ergonomics	42.00	3.00	
EMGT-5001	Emergency Management	28.00	2.00	
ENVR-1025	Environmental Management Intro	45.00	3.00	

Subrequirement: Program Residency

Students Must Complete a Minimum of 5 credits in this program at Fanshawe College to meet the Program Residency requirement and graduate from this program



School of Public Safety, July 28, 2020

Approved By Chair/Manager:

Department and Date:

Approved by Dean:

Date:

General Education Approved By(as appropriate):

Date: