

Fanshawe College

FIRST: Fanshawe Innovation, Research, Scholarship, Teaching

Documentation (Approvals etc...)

Project Management Essentials

2018

PRM3 Curriculum Modification for 2019-20

Fanshawe College

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CURRICULUM MODIFICATION REQUEST FORM

COURSE OR PROGRAM CURRICULUM "RATIONALE FOR CHANGE"

Program Requiring Changes

Program Title: Project Management Specialist <u>Essentials</u>		
Program Number: PRM 2 <u>3</u>	Date Submitted: 11/1/2018	
Dean responsible for program: Mary Pierce	Chair: Lisa Schwerzmann	
Credential Provided: <input type="checkbox"/> Declaration of Academic Achievement <input checked="" type="checkbox"/> Local Certificate <input type="checkbox"/> Ontario College Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Grad Certificate <input type="checkbox"/> Degree <input type="checkbox"/> Apprenticeship		
Program Intakes: <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S Other:	Catalogue Year(s) Impacted: 2019-20	
Residency Requirement: <input checked="" type="checkbox"/> Met or <input type="checkbox"/> Not Met	Date of Last Program Review: 2018	
<i>I have read the reasons for the change and...</i>		<i>Signature and date</i>
Dean of Faculty (Lead program):	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	<i>MFP Nov 28/18</i>
Dean of Faculty (Affiliate program-impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Dean of Faculty (Affiliate program-impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Senior Vice President Academic (required for major changes and late DAs):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Director, Centre for Academic Excellence:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	<i>Jacey Gledits Dec 15/18</i>
Office of the Registrar:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	<i>Ambler Harwood - Dec. 5/18</i>
Notes: 11/20 DA? New Program code: PRM3		

Please answer each of the questions below, if applicable. Missing or incomplete information may delay review of the proposed changes.

1.0 Describe proposed change(s). Complete Appendix A (if necessary) and amend SDAR (Refer to Appendix C).

Change the program name to Program Management Essentials
Modify elective and mandatory course list to align with PRJ1/PMBOK

2.0 Reason/Rationale for Changes

2.1 The reason for the change is based on:

- A recent program review
- Program Advisory Committee feedback
- Student feedback
- KPI results
- Accreditation or other regulatory requirements
- Shared curriculum
- Trends in the field/industry
- Other (please describe):

2.2 Does the change support the College's Strategic Framework (mission, vision, values)?

- Yes
- No (If no, please explain)

2.3 What strategic goal(s) does the proposed change support?

- Goal 1 - Enhance innovative practices for exceptional student learning
- Goal 2 - Manage enrolment growth
- Goal 3 - Optimize use of resources
- Goal 4 - Build sustainable sources of alternative revenue

3.0 Students

3.1 Will the change affect the cost of the program for students?

- Yes
- No

3.2 If yes, there will be an additional cost for:

- Materials (Include details):

- Equipment (Include details):
- Other

4.0 Program Learning Outcomes

4.1 Will the proposed change meet the Program Vocational Learning Outcomes? (Complete Appendix B and mark the changes in the mapping [e.g. red font])

- Yes
- No

4.2 Are there any implications related to progression because of pre-requisite courses (and/or co-requisite courses)?

- No
- Yes (If yes, please explain)

5.0 Relationships with Other Programs

5.1 Are any of the courses impacted by the change provided by another School (e.g., SLLS, LKSB) and/or delivered at another campus?

- No
- Yes

5.2 What Schools/Campuses will be impacted by the proposed change?

- Lawrence Kinlin School of Business
- School of Information Technology
- School of Tourism, Hospitality and Culinary Arts
- School of Community Studies
- School of Health Sciences
- School of Nursing
- School of Public Safety
- School of Contemporary Media
- School of Design
- School Digital and Performing Arts
- School of Language and Liberal Studies
- Donald J. Smith School of Building Technology
- Norton Wolf School of Aviation Technology
- School of Applied Sciences and Technology
- School of Transportation Technology and Apprenticeship
- Continuing Education
- Simcoe/Norfolk Regional Campus
- St Thomas/Elgin Regional Campus
- Woodstock/Oxford Regional Campus
- Huron/Bruce Regional Sites

5.3 Will the change affect pathway agreements (e.g., bridging, articulations, laddering, advanced standing) with other Fanshawe program(s) and/or other institution(s)? (Refer to the pathway agreements listed here: <http://transferagreements.fanshawec.ca/>)

No - this will not affect existing laddering options.

Yes - These program modifications allow for laddering to the Project Management (PRJ1) graduate certificate program (admission requirements apply). The Program Coordinator of this program has been heavily involved with the proposed changes and is aware of this pathway opportunity being created.

5.4 If this program is a Co-Operative Education program, will the proposed change impact Co-op?

No

Yes (If yes, consult with the Co-op office prior to submission)

6.0 Resource Implications of Proposed Changes

6.1 Will the proposed change have staffing implications?

No

Yes (If yes, please explain)

6.2 Will the proposed change impact any of the Enabling areas?

No

Yes (If yes, please explain)

6.3 Will the proposed change affect space and/or technology requirements?

No

Yes (If yes, please explain)

7.0 General College Requirements

7.1 Are changes consistent with Colleges policies?

Yes

No (If no, please explain)

7.2 Will the program meet the General Education requirements (Policy A126) as listed below?

NA

No

Yes

Local Certificate, Ontario College Certificate and Graduate Certificate - none required)	Diploma - 3 required (minimum of 1 must be an elective)	Advanced Diploma - 4 required (minimum of 2 must be electives)
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7.3 Will the program have 25% distinct curriculum to meet the Residency Requirement of 25% credit units? Consider all pathway agreements (e.g., bridging, internal articulations, laddering, advanced standing) with other Fanshawe programs and/or other institutions.

- No
 Yes

Note: In accordance with POLICY NUMBER: A122 Graduation from Approved College Programs

...to be eligible for any College Credential a student must be enrolled and complete at least 25% of that program's credit units at Fanshawe College, unless stipulated differently by other approving bodies such as the Postsecondary Education Quality Assessment Board (PEQAB).

7.4 Indicate:

- i) Total program hours before proposed change: 315
ii) Total program hours after proposed change: 315
iii) Level(s) in which the proposed change(s) occurs: N/A

7.4.1 Are the total program hours consistent with the requirements as listed below?

- Yes
 No (If no, please explain)

Local Certificate - 300 hours	Ontario College Certificate - 600 hours
Diploma - 1200 to 1400 hours	Advanced Diploma - 1800 to 2100 hours
Graduate Certificate - 600 hours	

APPENDIX A: PROPOSED CURRICULUM MODIFICATION

Course Code	Existing DA Courses	Total Hours	Total Credits	Describe proposed change	Course Code	Proposed DA Courses	Total Hours	Total Credits
Level 1: Mandatory Courses								
MGMT-602	Project Management	45	3	Remove } <i>change</i>	MGMT-6055	Project Scope & Requirem	45	3
MGMT-508	Organizing the Project Ma	45	3		MGMT-6058	Project Time Management	60	4
MGMT-507	Project Management Cost	45	3		MGMT-6056	Project Cost Management	60	4
MGMT-600	Project Risk Management	45	3		MGMT-6062	Project Risk & Quality	60	4
MGMT-302	Ethical Issues in Business	45	3		MGMT-6063	Project Procurement	45	3
TOTAL		225	15	TOTAL		270	18	
Electives: Take 2 (Changing to Take 1)								
COMM-600	Organizational Business C	45	3	No Change	COMM-6002	Organizational Business C	45	3
MGMT-101	Human Resources Manag	45	3	Remove	MGMT-6054	Project Strategic Manag	45	3
MGMT-300	Organizational Behaviour	45	3	Remove	MGMT-6061	Agile Project Developmen	45	3
MGMT-600	Art of Negotiation	45	3	Remove				
MGMT-301	Quality Assurance Program	45	3	Remove				
COMP-1411	Project Management Sche	48	3	Remove				
TOTAL		183	12	TOTAL		45	3	

PROGRAM TOTAL 465 31

PROGRAM TOTAL 315 21

Comment: Course hours could vary based on electives.

APPENDIX B: COMMS VLO PROGRAM MAP (FOR CAE)

Program Name: Project Management Essentials

Program Code: PRM2

Academic Year: 2019-2020

Date Generated:

Only Display Core Courses:

Legend
 I Introductory
 B Building
 C Culminating

Level 1

Course Number	Course Name	1	2	3	4	5	6	7	8
MGMT-6055	Project Scope & Requirements	C	I	C	I	C	C	B	C
MGMT-6056	Project Cost Management	C		B	C	B	B	C	C
MGMT-6058	Project Time Management	C		B	C	B	B	C	C
MGMT-6062	Project Risk & Quality	B	C	I	I	I		I	B
MGMT-6063	Project Procurement	I			I		I	I	B
1 Elective:									
COMM-6002	Organizational Business Communication					I,B,C	B		
MGMT-6054	Project Strategic Management	I	C			I		I	I
MGMT-6061	Agile Project Development	C		B	B	B	C	C	C

Vocational Learning Outcomes

1	Manage the scope, cost, timing, and quality of the project at all times focused on project success as defined by project stakeholders
2	Align the project to the organization's strategic plan, quality assurance processes and business justification throughout its lifecycle

3	Define and manage the overall scope of the project, deliverables, constraints, performance criteria, benchmarks (including financial) and resource requirements in consultation with project stakeholders
4	Implement project management knowledge processes, lifecycle and concepts, tools and techniques in order to achieve project success as defined by the stakeholder(s)
5	Describe how to interact with team and stakeholders in a professional manner, respecting differences to ensure a collaborative project environment
6	Manage communications to ensure timely and appropriate generation, collection, and dissemination of project information to aid in the achievement of project objectives
7	Apply project management practices to the launch of new projects such as programs, initiatives, products, services, and events relative to the needs of stakeholders
8	Develop a comprehensive project plan that includes planning and control procedures, resource management, and risk management plans

APPENDIX B: COMMS EES PROGRAM MAP (FOR CAE)

COMMS - Essential Employability Skills by Program, Level and Course

Program Name: Project Management Essentials

Program Code:

PRM2

Academic Year:

2019-2020

Course Number	Course Name	1	2	3	4	5	6	7	8	9	10	11
MGMT-6055	Project Scope & Requirements	X	X		X	X	X	X	X	X	X	X
MGMT-6056	Project Cost Management	X		X	X		X			X	X	
MGMT-6058	Project Time Management	X		X	X	X	X			X	X	
MGMT-6062	Project Risk & Quality	X		X	X	X				X		
MGMT-6063	Project Procurement	X	X	X	X	X	X	X		X		
and 1 of the following												
COMM-6002	Organizational Business Comm	X	X			X	X	X	X	X	X	X
MGMT-6054	Project Strategic Management	X	X		X				X	X		X
MGMT-6061	Agile Project Development	X	X	X		X		X		X	X	

Essential Employability Skills

1	Communicate clearly, concisely and correctly in the written, spoken and visual form that fulfills the purpose and meets the needs of the audience
2	Respond to written, spoken or visual messages in a manner that ensures effective communication.
3	Execute mathematical operations accurately.
4	Apply a systematic approach to solve problems.
5	Use a variety of thinking skills to anticipate and solve problems.
6	Locate, select, organize and document information using appropriate technology and information systems.
7	Analyze, evaluate and apply relevant information from a variety of sources.
8	Show respect for diverse opinions, values, belief systems and contributions of others.
9	Interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals.
10	Manage the use of time and other resources to complete projects.
11	Take responsibility for one's own actions, decisions and consequences.

APPENDIX
C

Degree Audit Report

Catalog: 2019/20
2018/2019

Program: PRM2 **Name:** Project Management Specialist
Department: BUS - KinIn School of Business
Academic Level: CE
CCD: 6 - Locally Determined-Min 300 Hrs
Credential: Certificate
Grade Scheme: LG2
Major: PRM2 - Project Management Specialist **Div:** BUS - Business and Management
Co-Op Indicator: N/A

Academic Program Requirement

Total Credits: 21.00 **Residency Reqmt:** 6.00
GPA Requirement: 2.00 **Residency Reqmt GPA:** 2.00
Minimum Grade: D

Academic Requirement: PRM2.18 Project Management

Major: PRM2
Grade Scheme: LG2
Minimum GPA: 2.00
Minimum Grade:

Subrequirement: Level 1

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ADD:	MGMT-6020 Project Management	45.00	3.00	REMOVE
	MGMT-5000 Organizing the Project Management Team	45.00	3.00	REMOVE
	MGMT-5079 Project Management Cost & Procurement	45.00	3.00	REMOVE
	MGMT-6005 Project Risk Management	45.00	3.00	REMOVE
	MGMT-3021 Ethical Issues in Business	45.00	3.00	REMOVE


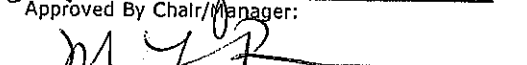
Subrequirement: Add'l Req


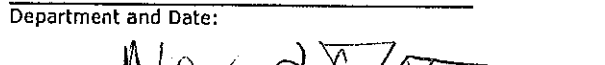
TAKE 1: Take 2 of the following courses:
 COMM-6002 MGMT-1017 MGMT-3007 MGMT-6006 MGMT-3017 COMP-1411

		Total Hours	Total Credits	GE
ADD:	COMM-6002 Organizational Business Communication	45.00	3.00	
	MGMT-1017 Human Resources Management	45.00	3.00	REMOVE
	MGMT-3007 Organizational Behaviour	45.00	3.00	REMOVE
	MGMT-6006 Art of Negotiation	45.00	3.00	REMOVE
	MGMT-3017 Quality Assurance Program & Techniques	45.00	3.00	REMOVE
	COMP-1411 Project Management Scheduling Software	48.00	3.00	REMOVE

Subrequirement: Program Residency

Students Must Complete a Minimum of 6 credits in this program at Fanshawe College to meet the Program Residency requirement and graduate from this program


 Approved By Chair/Manager:

 Approved by Dean:

 - Nov. 17, 2018
 Department and Date:

 Date:

TS
 Dec 15/18